

UK LOCKSS Alliance Steering Committee
National Railway Museum, York
21st April 2010

Inaugural Meeting

1. PURPOSE

To coordinate a community-driven strategy for the development and promotion of the UK LOCKSS Alliance, and to introduce a model of governance that ensures the LOCKSS approach meets the collection and technological needs of its subscribing organizations.

2. SCHEDULE OF DAY

- 10:30 - 11:00 :: Arrival and Coffee
- 11:00 - 13:00 :: Session 1
- 13:00 - 14:00 :: Lunch
- 14:00 - 16:00 :: Session 2

3. PARTICIPANTS

- Chair: TBC
- Finance and Reporting: Tony Kidd, Glasgow University
- Supporting: TBC
- Collection Development: Geoff Gilbert, University of Birmingham
- Supporting: Laura Roy, Glasgow University
- Outreach and Marketing: Lisa Cardy, London School of Economics
- Supporting: TBC
- Technical Development and Support: Phil Adams, De Montfort University
- Supporting: William Nixon, Glasgow University
- Secretary to the Committee: Adam Rusbridge, EDINA
- UK LOCKSS Alliance / EDINA Representative: Peter Burnhill, EDINA
- JISC Collections Representative: Lorraine Estelle, JISC Collections
- Role TBC: Liz Stephenson, Edinburgh University

4. AGENDA

Session 1: AM

Operational Matters for the Steering Committee

- Steering Committee Structure
- Dates and Modes of Meetings
- Communication / Mailing List
- Finances for the Steering Committee
- Reporting from the UK LOCKSS Alliance Support Service
- Reporting to the UK LOCKSS Alliance

Finances of the UK LOCKSS Alliance

- To review and discuss the recently circulated finance document, and to discuss models and options for how to achieve sustainability.
- To review and discuss the UK LOCKSS Alliance Service Review draft.

Session 2: PM

Outreach and Marketing

- To consider models for outreach to current members of the UK LOCKSS Alliance, with the purpose of ensuring budget holders appreciate the value of participation and that relevant library staff are suitably engaged with LOCKSS.
- To consider marketing options to the wider UK HE library community, with the purpose of ensuring that appropriate contact is made with HE institutions and other relevant bodies.

Collection Development

- To identify a process for determining the electronic journal content on which the UK LOCKSS Alliance should focus.
- To consider a strategy for the identification and negotiation of at-risk and high priority titles, in particular to establish how negotiations are led for major publishers.
- To consider how the UK LOCKSS Alliance can interact with other organisations, such as JISC Collections and external e-journal preservation agencies, in order to communicate and meet the needs of members.
- To identify a strategy that keeps under review developments in the field of electronic journal preservation initiatives.

Technical Development

- To assess the deployment of LOCKSS within UK HE institutions and suggest feature enhancements to the developers.
- To evaluate the support offered by the UK LOCKSS Alliance Support Service and considering how it can most effectively serve participating institutions.